

# Small Hall FAQ's

1. How much is it to rent? All the pricing is on the contract (found on our website [americanlegion587.us](http://americanlegion587.us)) but generally it is \$350 to rent plus a \$150 returnable damage/cleanup deposit. You can pay by cash, check, credit card at our main hall at 2020 W. Alexis, Paypal (using [Post587@outlook.com](mailto:Post587@outlook.com) and "friends or family") or Zelle (using [rgbohlandmr2@gmail.com](mailto:rgbohlandmr2@gmail.com)) or Venmo (using 419 509 5778).
2. How many people will it seat? There are 84 chairs (18 of those are bar stools), and that leaves enough space for a small dance floor. The building capacity is 107 people.
3. Can we use the kitchen and pool table? Yes. Normally, the gas will be turned off, so the valve on the left of the stove will need to be turned on and the pilot lights lit. Instructions for the oven are on the bottom front of the stove near the floor. The pool table has a hard cover so you can put food on it, but if you would like to play, you can remove the cover and the pool equipment is underneath.
4. Can we use the kitchen utensils and bar glasses? Yes, but they must be washed and put away after your event.
5. Is there air conditioning? Yes, please turn off the air in the summer and down to 50F in the winter when your event is over.
6. What do we do with the garbage? Close/tie the bags up, and Tom will take the garbage away the next day. Please do not put it in our neighbor's dumpster.
7. What have people lost some or all of their deposit for? Damage to a sink, tape on the walls that pulls off the paint (frog tape only please), not cleaning up after the event, and police being called by the neighbors. Finally, please do not move the pool table for any reason.
8. How many parking spots are there? 19 spots in back, but the AT&T building parking next door is available on the weekends. There is also a large parking lot two doors towards Douglas Road that is normally open on weekdays.
9. Are cleaning supplies available? Yes, in the janitor's closet in the back.
10. How do we get the key? Arrange to meet Tom (419 509 5778) the day before or morning of the event.
11. What do we do with the key when we are done? Drop it through the front door mail slot.